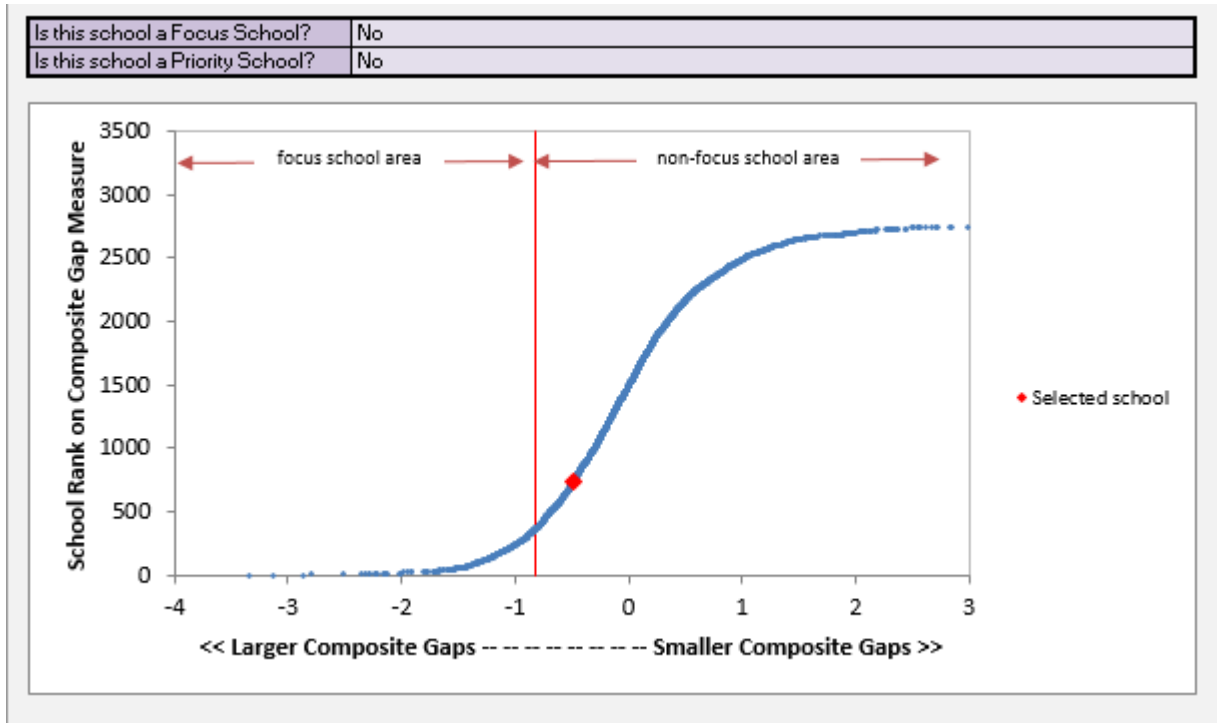


**How to avoid being a focus school:**

**Step 1. Where does your school fall in terms of Achievement Gap compared with the other schools statewide?** (Available data tool: [2013-14 Achievement Gap Lookup Tool](#))

<http://www.michigan.gov/focusschools>

**Sample School Achievement Gap: Is your school's composite achievement gap larger or smaller than the state average (-0.5 to 0.5)?**



**Step 2. Are there any gaps & where is the gap? Identify the subjects with largest achievement gaps.**

**Sample School Subject Achievement Gaps: Any gaps larger than the state average?**

Subject Area	Gap Measure (Negatives Indicate Large Gaps)
Elementary/Middle Mathematics	-0.4555
Elementary/Middle Reading	-1.3381
Elementary/Middle Science	-0.3576
Elementary/Middle Social Studies	-0.6739
Elementary/Middle Writing	0.4096
High School Mathematics	
High School Reading	
High School Science	
High School Social Studies	
High School Writing	
<b>Composite Gap</b>	<b>-0.4831</b>

**Step 3. Identify the bottom 30% students in each subject with large achievement gaps: *who are they?***

**Sample School Bottom 30% Student List:**

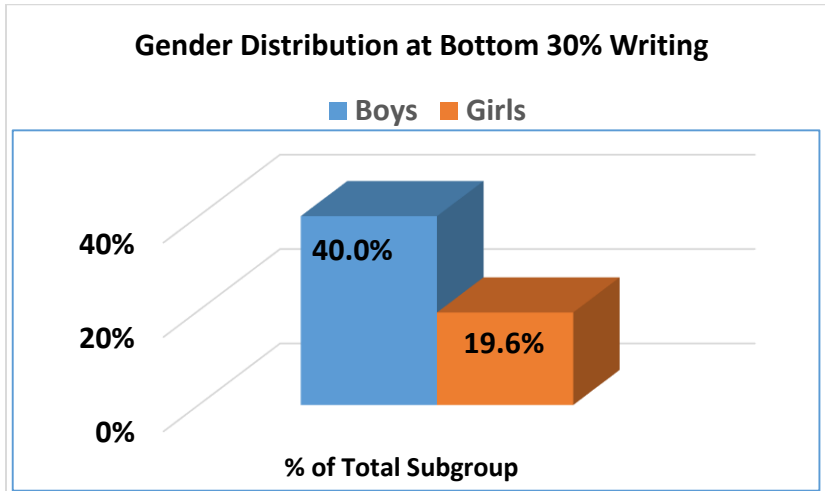
School X 2013-14 Reading: Bottom 30% Students														
	Name	Gender	Grade	Ethnic	Special Ed	Limited English	Economically Disadvantaged	Reading PL	Reading SS	Bottom 30 Reading	Reading Z Score	Reading Current	Reading Previous	Reading Proficient
1	Ian	Male	3	African American	No	No	Yes	3	307	Btm30	-0.974	3-Low		Provisional
2	Michael	Male	3	Hispanic	Yes	No	Yes	3	311	Btm30	-0.848	3-Low		Provisional
3	Brian	Male	3	White	No	No	Yes	3	311	Btm30	-0.848	3-Low		Provisional
4	George	Male	3	Hispanic	No	Yes	Yes	4	277	Btm30	-2	4-Mid		
5	Taylor	Female	3	Hispanic	No	Yes	Yes	4	297	Btm30	-1.441	4-High		
6	Shawn	Male	3	Hispanic	No	No	Yes	3	311	Btm30	-0.848	3-Low		Provisional
7	Tim	Male	4	Hispanic	No	Yes	Yes	3	311	Btm30	-0.848	3-Low		Provisional
8	David	Male	4	African American	Yes	No	Yes	3	301	Btm30	-1.27	3-Low		
9	Sharon	Female	4	African American	Yes	No	Yes	3	307	Btm30	-0.974	3-Low		Provisional
10	Elaine	Female	4	White	No	No	Yes	3	307	Btm30	-0.974	3-Low		Provisional

*The student names here are made up not real.*

**Step 4. Understand the bottom 30% students: *which student groups need the most focus to help to close achievement gaps?***

*Breakdown into subgroups of gender, race/ethnicity, program participation (Special Education, Economically Disadvantaged, Limited English Proficiency), grade level, etc.*

Here is a sample subgroup analysis of the bottom 30%:



*\*The bottom 30% students include more boys than girls in Writing.*

**Step 5. Provide additional support for the targeted group/subgroup of students: *how to support these students?***

- Deep analysis of achievement and gap data
- Create Data dialogue within school/district: within & across grade level & team level
- Utilize the resources provided by the state:
  - How to create and facilitate data dialogue (a 3-phase process) for strategic change

[http://www.michigan.gov/documents/mde/DataDialogueBooklet\\_438847\\_7.pdf?20141002082526](http://www.michigan.gov/documents/mde/DataDialogueBooklet_438847_7.pdf?20141002082526)

More resources at MI Toolkit: <http://mitoolkit.org/using-data>

**Step 6. Look at other types of assessment data (e.g. NWEA, DIEBELS, AimsWeb, District Benchmark, & teacher-designed assessment, etc.) to confirm & Track the progress of the target group/subgroup of students.**