

**Official Michigan Highly Qualified Elementary Special Education Teacher Report**  
Revised September 26, 2007

Full Name (as it appears on Michigan teaching certificate)		Core Academic Subject Area (one form for each subject)	
Place of Employment (District)	Building	Telephone Number	

**Note:** All teachers must hold at least a bachelor's degree and full state certification (and be assigned within the subject and grade level validity of the Michigan certificate).

Elementary level Special Education teacher:

**If you provide direct instruction in core content to elementary special education students OR *exclusively* to secondary special education students who are assessed to alternate standards, choose from the following:**

- \_\_\_\_\_ Passed a comprehensive elementary content exam.
- \_\_\_\_\_ Completed one or more of the following HOUSSE options:
  - \_\_\_\_\_ Have at least three years of teaching experience and have completed, after receiving the Michigan Provisional teaching certificate, a minimum of 18 semester hours in a core academic subject program of study or towards a master's or higher degree that supports the teaching of the core academic subject. (HOUSSE Option 1)
  - \_\_\_\_\_ Have at least three years of teaching and completed (in the last five years) an individual professional development plan of 90 clock hours of professional development or 6 semester hours of coursework in the content area. (HOUSSE Option 2)
  - \_\_\_\_\_ Demonstrated competence, as outlined in a local performance assessment of my employing district (portfolio or classroom observation). (HOUSSE Option 3)

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**I hereby certify that I have successfully met the option, as noted above, of the Michigan definition of highly qualified teacher for the content area stated above and thereby deemed to be a highly qualified teacher as defined in the federal law, ESEA/No Child Left Behind, Section 1119 and Section 9101.**

Signature of Teacher	Date
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**MISREPRESENTATION OR FALSIFICATION OF INFORMATION MAY RESULT IN SUSPENSION OR REVOCATION OF THE TEACHING CERTIFICATE.**

Please submit this form to your local district, RESA, or PSA superintendent or chief administrator before September 1, 2007, or upon demonstrating competence before being assigned to a new core academic area.

Mandated by Federal No Child Left Behind Act

Districts are responsible for placing a copy of this form in the teacher's personnel file and providing the teacher with a copy of the completed form for the individual's records.