

BERRIEN REGIONAL EDUCATION SERVICE AGENCY
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
MONDAY, SEPTEMBER 10, 2018

A regular meeting of the Berrien Regional Education Service Agency Board of Education was held Monday, September 10, 2018 in Conference Room D of the Administrative Center, 711 St. Joseph Avenue, Berrien Springs, Michigan.

I. Call to Order

The meeting was called to order by Vice President Cathy Bair at 10:00 a.m.

Board members present:

Vice President: Cathy Bair

Treasurer: Linda Holt

Secretary: J. Allene Smith

Trustee: Martha Momany

RESA Staff:

Superintendent: Kevin Ivers

Asst. Superintendent: Eric Hoppstock

Director, Bus. Services: Scott Knoll

Administrative Assistant: Christy Boone

Board Members Absent:

President – Sharon Kalling

Other RESA staff members present: Kerenda Applebey, Karen Heath, Lynda Hurlow, Chris Machiniak, Robin Snyder, Cyndi Ursprung

Visitors: Felicia Flowers, David Holt, Rommel Johnson

II. Consent Agenda

Motion by Mrs. Holt and supported by Mrs. Smith that the Consent Agenda be approved:

A. Approval of Minutes

1. Minutes of Regular Meeting of August 13, 2018

B. Special Education – Mrs. Holt extended her appreciation to Eric Hoppstock for completing the K-12 Central Office Certification.

The motion carried unanimously.

III. Communications - None

IV. Old Business - None

V. Reports of Committees

A. MASB

Minutes-Regular Board Meeting of September 10, 2018

1. Selection of Delegate and Alternate for MASB Delegate Assembly, Thursday, November 1, 2018.

Mrs. Momany was designated as delegate, and Mrs. Smith as alternate for the Delegate Assembly on Thursday, November 1, 2018.

Motion by Mrs. Holt and supported by Mrs. Momany that Mrs. Momany, Mrs. Smith and Mrs. Kalling are approved to attend the 2018 MASB Fall Conference, November 1-4, 2018 at the Amway Grand Plaza Hotel in Grand Rapids.

The motion carried unanimously.

- B. Berrien/Cass School Boards Association – No Report
- C. Building & Site – No Report
- D. Personnel/Policy – Mrs. Holt stated that the Board policies which were approved at the last meeting are now in effect.

VI. Reports, Recommendations of the Superintendent and Information Items

A. Reports

1. Activities Calendar – Dr. Ivers discussed the Legislative Breakfast being a candidate forum this year. Candidates who are running for Congress, the Michigan Senate and House seats in the November election are invited to attend.

B. Recommendations of the Superintendent

1. Possible Employment of Staff

- a. Board Authorized Employment (New/Replacement) – Motion by Mrs. Smith and supported by Mrs. Holt that the following be employed:

1. Employment of Teacher of the Visually Impaired (Replacement) – Kristen Hughey – Agenda Report #2 – that Kristen Hughey be offered a probationary contract for the 2018/2019 school year as a Teacher of the Visually Impaired in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$54,835.

The motion carried unanimously.

- b. Superintendent Appointments – Vice President Bair acknowledged that Daphne Carter has been employed as a paraprofessional.

C. Information Items

- 1. Renewal of joint Food Service Agreement with Trinity Lutheran School of Berrien Springs.
- 2. Renewal of joint Food Service Agreement with River School – Sodus Twp. #5.
- 3. Renewal of Interagency Cash transfer Agreement with Michigan Rehabilitation Services (MRS).

Felicia Flowers from Michigan Rehabilitation Services (MRS) presented to the Board what MRS was able to do with the money from last year. MRS works with students 14-26 years of age with a wide variety of disabilities. This program gives these students the tools they need to be prepared for job interviews and how to be successful in the workplace. Ms. Flowers expressed her appreciation for the partnership between Berrien RESA and Michigan Rehabilitation Services. Rommel Johnson, from MRS, shared a video of the students participating in a summer job program and visiting local businesses. Mr. Johnson stated that this program gives everyone the opportunity to be employed. Mrs. Holt said she is thankful for our relationship with MRS and the opportunities they provide to the students. Dr. Ivers attended the graduation in August and felt that it was very powerful to watch each student express his/her future plans.

- 4. LEA Visits Summary – Dr. Ivers reported that over the summer the entire Management Team and 8 other RESA personnel divided up into teams and met with our 12 local districts and two charter school academies to discuss issues that were brought forward during a meeting held at Lake Michigan College in May. With the information gathered from each district, Dr. Dennis Rudy, of Lakehouse Evaluations, was able to compile and organize the 524 comments that were received. This data will be shared with the superintendents at their upcoming meeting on September 14th.

VII. Financial Matters

- A. Routine Bills – Mr. Knoll reviewed the August bills greater than \$5,000 prior to approval.

A motion was offered by Mrs. Holt and supported by Mrs. Smith that bills in the amount of \$4,023,189.54 be approved:

General Fund:	\$2,095,360.49
Special Education Fund:	1,892,462.34
Food Service Fund:	<u>\$ 1,583.25</u>
Grand Total:	\$4,023,189.54

Minutes-Regular Board Meeting of September 10, 2018

The motion carried unanimously.

- B. Audit Update – Mr. Knoll reported that the audit is nearing the end and that he has a plan moving forward to prepare for future audits. The district will receive a clean opinion.

VIII. New Business

- A. General Administration – Motion by Mrs. Holt and supported by Mrs. Momany that the renewal of the Envio-Clean Service Agreement for \$161,640 per year be approved. Motion carried unanimously.
- B. Special Education – Mr. Hoppstock reported that members of SEDAC would start attending the PAC meetings.

IX. Presentations & Administrative Reports

- A. Michigan Rehabilitation Services – Felicia Flowers – Benton Harbor Site Manager

X. Hearing of Citizens Present – No citizens wished to be heard.

XI. Adjournment

There being no further business and no objection to adjournment, the meeting was adjourned at 11:15 a.m.

J. Allene Smith, Secretary