

BERRIEN REGIONAL EDUCATION SERVICE AGENCY  
BOARD OF EDUCATION  
MINUTES OF FEBRUARY MEETING  
MONDAY, FEBRUARY 11, 2019

A regular meeting of the Berrien Regional Education Service Agency Board of Education was held Monday, February 11, 2019 in Conference Room D of the Administrative Center, 711 St. Joseph Avenue, Berrien Springs, Michigan.

I. Call to Order

The meeting was called to order by President Sharon Kalling at 1:02 p.m.

Board members present:

President: Sharon Kalling  
Vice President: Cathy Bair  
Treasurer: Linda Holt  
Secretary: J. Allene Smith

RESA Staff:

Superintendent: Kevin Ivers  
Asst. Superintendent: Eric Hoppstock  
Director, Bus. Services: Scott Knoll  
Administrative Assistant: Christy Boone

Board Members Absent:

Martha Momany

Other RESA staff members present: Karen Heath, Lynda Hurlow, Chris Machiniak, Doug Montey

Visitors: David Holt, Amanda Mason

II. Consent Agenda

Motion by Mrs. Holt and supported by Mrs. Bair that the Consent Agenda be approved:

A. Approval of Minutes

1. Minutes of Regular Meeting of January 14, 2019

B. Special Education

C. General Administration

The motion carried unanimously.

III. Communications – None

IV. Old Business - None

V. Reports of Committees

A. MASB – No Report

Minutes-Regular Board Meeting of February 11, 2019

- B. Berrien/Cass School Boards Association – Dr. Ivers expressed his interest in hosting a regional meeting in regards to the School Finance Research Collaborative Study to include school board members and superintendents.
- C. Building & Site – Amanda Mason from Miller-Davis, Co. will meet with Dr. Ivers and the Building and Site Committee prior to the March 11, 2019 Board meeting.
- D. Personnel/Policy – No Report

VI. Reports, Recommendations of the Superintendent and Information Items

A. Reports

- 1. Activities Calendar – The calendar was reviewed.

B. Recommendations of the Superintendent

1. Possible Employment of Staff

- a. Board Authorized Employment – There were no Board authorized employment.
- b. Superintendent Appointments – There were no Superintendent Appointments.

- 2. Action to set Special Board Retreat (Planning & Goals Setting/Superintendent Evaluation) – Agenda Report #1 – Motion made by Mrs. Bair and supported by Mrs. Holt that a special meeting of the Berrien Regional Education Service Agency Board of Education be called for Monday, April 29<sup>th</sup> to discuss the business of Strategic Plan Review for the District and Superintendent Evaluation.

The motion carried unanimously.

C. Information Items

- 1. MASB ISD Superintendent Evaluation Form
- 2. MSU Education Policy Report, January 2019

VII. Financial Matters

A. Routine Bills

A motion was offered by Mrs. Smith and supported by Mrs. Holt that bills in the amount of \$562,512.01 be approved:

General Fund:	\$140,396.57
Special Education Fund:	\$413,428.62
Food Service Fund:	<u>\$8,686.82</u>
Grand Total:	\$562,512.01

The motion carried unanimously.

VIII. New Business

- A. General Administration
- B. Special Education

IX. Presentations & Administrative Reports

- A. BLC Remodeling Project – Amanda Mason, Miller-Davis, Co. - Amanda stated that Project I will be completed by April 8<sup>th</sup>. Project II (C Pod & D Pod) bids are out and are due February 26<sup>th</sup>.
- B. Minutes of Parent Advisory Committee (PAC) Meeting of January 15, 2019 – Eric Hoppstock, Assistant Superintendent - Board members received invitations to the PAC Excellence Award Banquet that is being held March 12, 2019 at Berrien RESA.

X. Hearing of Citizens Present – No Citizens wished to be heard.

XI. Closed Session

- A. Reviewing a student record protected by the Family Educational Rights and Privacy Act (FERPA).

Motion by Mrs. Bair to go into closed session at 1:50 p.m. and supported by Mrs. Smith.

Roll Call Vote:

Ayes – Members Mrs. Kalling, Mrs. Bair, Mrs. Smith, Mrs. Holt

Nays – None

The motion carried unanimously.

XII. Adjournment

The Board came out of closed session and went back into open session at 2:30 p.m. There being no further business and no objection to adjournment, the meeting was adjourned at 2:30 p.m.

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J. Allene Smith, Secretary