

BERRIEN REGIONAL EDUCATION SERVICE AGENCY  
BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
MONDAY, DECEMBER 10, 2018

A regular meeting of the Berrien Regional Education Service Agency Board of Education was held Monday, December 10, 2018 in Conference Room D of the Administrative Center, 711 St. Joseph Avenue, Berrien Springs, Michigan.

I. Call to Order

The meeting was called to order by President Sharon Kalling at 1:01 p.m.

Board members present:

President: Sharon Kalling  
Vice President: Cathy Bair  
Treasurer: Linda Holt  
Secretary: J. Allene Smith  
Trustee: Martha Momany

RESA Staff:

Asst. Superintendent: Eric Hoppstock  
Director, Bus. Services: Scott Knoll  
Administrative Assistant: Christy Boone

RESA Staff Absent:

Kevin Ivers

Other RESA staff members present: Kerenda Applebey, Karen Heath, Lynda Hurlow, and Chris Machiniak

Visitors: David Holt

II. Consent Agenda

Motion by Mrs. Bair and supported by Mrs. Smith that the Consent Agenda be approved:

A. Approval of Minutes

1. Minutes of Regular Meeting of November 12, 2018

B. Special Education

The motion carried unanimously.

III. Communications

- A. Letter of appreciation from United Way – Mrs. Kalling stated that at least 300 staff from Berrien RESA participate in giving to United Way.

Minutes-Regular Board Meeting of December 10, 2018

- B. Letter to Berrien County Board Members and Superintendents – Mrs. Momany stated that ongoing communication between Berrien RESA and local Board members is important because it informs and illustrates the benefits of working with Berrien RESA.

IV. Old Business

V. Reports of Committees

- A. MASB – No Report
- B. Berrien/Cass School Boards Association – Mrs. Kalling stated that the CBA 101 class was offered to new board members this month. Mrs. Kalling also commented that she would like to know how many members attended the class.
- C. Building & Site – No Report
- D. Personnel/Policy – Mrs. Kalling reported that the Board will defer taking action on the new policies until January.

VI. Reports, Recommendations of the Superintendent and Information Items

A. Reports

- 1. Activities Calendar – The calendar was reviewed.

B. Recommendations of the Superintendent

- 1. Possible Employment of Staff
  - a. Board Authorized Employment – There were no Board authorized employments.
  - b. Superintendent Appointments – There were no Superintendent

C. Information Items

- 1. Blossomland Learning Center Revised Phasing Plan – Mr. Hoppstock reported that the B-Pod was originally phased in two parts but will now be done in one. Mr. Knoll stated that the students continue to use the pool at Andrews University until the Blossomland Learning Center pool is finished.

VII. Financial Matters

Minutes-Regular Board Meeting of December 10, 2018

A. Routine Bills

A motion was offered by Mrs. Holt and supported by Mrs. Momany that bills in the amount of \$5,327,846.77 be approved:

General Fund:	\$425,187.81
Special Education Fund:	\$4,887,685.78
Food Service Fund:	<u>\$14,973.18</u>
Grand Total:	\$5,327,846.77

The motion carried unanimously.

VIII. New Business

A. General Administration

1. Annual Resolution for Summer Tax Collection – Agenda Report # 1 – A motion was offered by Mrs. Holt and supported by Martha Momany that the attached resolution be adopted.

B. Special Education

IX. Presentations & Administrative Reports

- A. Minutes of PAC Meeting – November 20, 2018 – Mr. Hoppstock reported that the Parent Regional Mentor for Michigan Alliance for Families attended the November PAC meeting. Mr. Hoppstock added that there is a 10 day extension for the Excellence in Education Award nominations. This year there are close to 12 nominees.

X. Hearing of Citizens Present

Mrs. Kalling asked Chris Machiniak to speak about the manufacturing tour. Mr. Machiniak reported that the tour went well and there will be another tour for the students later in the year. Mrs. Kalling and Mrs. Smith attended the manufacturing tour and stated that it was a great experience. Mrs. Smith expressed her concern of the ethnic and gender inequalities among the staff at the manufacturing sites.

Kerenda Applebey stated that the Welcome Winter event went well. Last year 238 people attended, this year 360 parents and children attended the event.

XI. Adjournment

Minutes-Regular Board Meeting of December 10, 2018

There being no further business and no objection to adjournment, the meeting was adjourned at 1:39 p.m.

---

J. Allene Smith, Secretary