

BERRIEN REGIONAL EDUCATION SERVICE AGENCY
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
MONDAY, August 13, 2018

A regular meeting of the Berrien Regional Education Service Agency Board of Education was held Monday, August 13, 2018 in Conference Room D of the Administrative Center, 711 St. Joseph Avenue, Berrien Springs, Michigan.

I. Call to Order

The meeting was called to order by President Sharon Kalling at 10:00 a.m.

Board members present:

President: Sharon Kalling
Vice President: Cathy Bair
Treasurer: Linda Holt
Secretary: J. Allene Smith
Trustee: Martha Momany

RESA Staff:

Superintendent: Kevin Ivers
Director, Bus. Services: Scott Knoll
Administrative Assistant: Christy Boone

Other RESA staff members present: Kevin Clark, Lynda Hurlow, Chris Machiniak, Joan Rodell, Robin Snyder, Cyndi Ursprung

Visitors: David Holt

II. Consent Agenda

Motion by Mrs. Holt and supported by Mrs. Bair that the Consent Agenda be approved:

A. Approval of Minutes

1. Minutes of Organizational Meeting of July 9, 2018
2. Minutes of Regular Meeting of July 9, 2018

B. Special Education

1. Appointment of Berrien Regional Education Service Agency Parent Advisory Committee (one-year term) – Agenda Report #1 – that the following local district nominees be appointed to the Parent Advisory Committee for a term commencing September 1, 2018 and terminating August 31, 2019:

District
Bridgman

Member
Nicole Moersch

Diagnostic
Category
OHI

2. Appointment of Berrien Regional Education Service Agency Parent Advisory Committee (Two Year term) – Agenda Report #2 – that the following local district nominees be appointed to the Parent Advisory Committee for a term commencing September 1, 2018 and terminating August 31, 2020:

<u>District</u>	<u>Member</u>	<u>Diagnostic Category</u>
Brandywine	Holly Pomranka	SLD
Buchanan	Mattie Book	ECDD/SLI
Buchanan	Britney Martin	SLI
Niles	Kevin Carter	ASD
Niles	Sarah True	CI

C. General Administration

1. Certification of Winter Taxes to be Levied for 2018/2019 – General Fund – Agenda Report # 3 – WHEREAS, the Board of Education by resolution August 13, 2018, proposed a total authorized levy of .1745 mills within the school district for General Fund operating purposes for 2018-2019.

WHEREAS, the Board of Education has carefully examined the financial circumstances of the school district for the 2018-2019 fiscal year, including estimated expenditures, estimated revenues, and determined that the levy of an additional millage rate will be necessary for the sound management and operation of the school district.

WHEREAS, the Board of Education has complete authority to establish that a maximum of .1745 mills be levied for General Fund operating purposes in 2018-2019 from within its authorized millage rate; and

NOW THEREFORE, BE IT RESOLVED THAT:

1. For 2018-2019, the total millage rate of .1745 mills, shall be levied upon property located within the school district for the General Fund operating purposes.
 2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.
2. Certification of Winter Taxes to be Levied for 2018/2019 – Special Education Fund – Agenda Report #4 WHEREAS, the Board of Education by resolution August 13, 2018, proposed a total authorized levy of 2.1954 mills within the school district for Special Education Fund operating purposes for 2018-2019.

Minutes-Regular Board Meeting of August 13, 2018

WHEREAS, the Board of Education has carefully examined the financial circumstances of the school district for the 2018-2019 fiscal year, including estimated expenditures, estimated revenues, and determined that the levy of an additional millage rate will be necessary for the sound management and operation of the school district.

WHEREAS, the Board of Education has complete authority to establish that a maximum of 2.1954 mills be levied for Special Education Fund operating purposes in 2018-2019 from within its authorized millage rate; and

NOW THEREFORE, BE IT RESOLVED THAT:

1. For 2018-2019, the total millage rate of 2.1954 mills, shall be levied upon property located within the school district for the Special Education Fund operating purposes.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.
3. Information on Office Calendar for 2018/2019 – Agenda Report #5 – that the 2018-2019 Office Calendar for Berrien RESA be approved as presented.

Holidays

Labor Day Weekend ♦ August 31 & September 3, 2018

Thanksgiving ♦ November 22 & 23, 2018

Holiday Break (Christmas/New Year's) ♦ December 24, 2018 through January 4, 2019

Martin Luther King Jr. Day ♦ January 21, 2019

Presidents Day ♦ February 18, 2019

Good Friday ♦ April 19, 2019

Memorial Day ♦ May 27, 2019

Independence Day (2019-2020 school year) ♦ Thursday, July 4, 2019
(falls prior to July 2019 Organizational Meeting)

The motion carried unanimously.

III. Communications

- A. Welcome Back Letter and Opening Day Agenda - Superintendent Ivers reviewed the agenda and noted that the location for lunch would be announced on Opening Day.
- B. Letter from MASA announcing that Eric Hoppstock has successfully completed the Navigate Leadership program – Superintendent Ivers reported that Eric Hoppstock and Craig Blasko are the only two administrators in the district who have K-12 Central Office Certification.

Minutes-Regular Board Meeting of August 13, 2018

- C. Letter from Michigan School Business Officials announcing that Sonya Schultz has met the requirements for renewing the business Office Specialist Certification under the MSBO voluntary certification program - President Kalling acknowledged that Sonya Schultz has met the requirements for renewing the business Office Specialist Certification.
 - D. Letter from the Michigan School Business Officials announcing that Todd Mora has met the requirements for renewing the Chief Financial Officer Certification under the MSBO voluntary certification program – President Kalling acknowledged that Todd Mora has met the requirements for renewing the Chief Financial Officer Certification.
 - E. Letter from Thrun Law Firm Re: Michigan Supreme Court’s ruling on Regulations of Firearms in Schools – Superintendent Ivers reviewed the letter received from Thrun Law Firm.
- IV. Old Business – There was no Old Business
- V. Reports of Committees
- A. MASB – No report
 - B. Berrien/Cass School Boards Association – Dr. Ivers mentioned inviting the candidates running for office to the Legislative Breakfast on October 8th.
 - C. Building & Site – No report
 - D. Personnel/Policy – No report
- VI. Reports, Recommendations of the Superintendent and Information Items
- A. Reports
 - 1. Activities Calendar
 - B. Recommendations of the Superintendent
 - 1. Possible Employment of Staff
 - a. Board Authorized Employment (New/Replacement) – Motion by Mrs. Bair and supported by Mrs. Holt that the following staff be employed:
 - 1. Reinstatement of School Psychologist, Conni Wittorp – Agenda Report #6 – that Conni Wittorp be reinstated to her position as a School Psychologist.
 - 2. Employment of EI Teacher – LEC (Replacement)- Marissa Newhouse – Agenda Report #7 – that Marissa Newhouse be

- offered a probationary contract for the 2018/2019 school year as an EI Teacher in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$56,779.00.
3. Employment of Speech Pathologist – LEC (Replacement) – Katlin Berman – Agenda Report #8 – that Katlin Berman be offered a probationary contract for the 2018/2019 school year as a Speech Pathologist in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$57,552.00.
 4. Employment of School Social Worker (Replacement) – Hannah Miyata – Agenda Report #9 – that Hannah Miyata be offered a probationary contract for the 2018/2019 school year as a School Social Worker in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$54,359.00.
 5. Employment of School Social Worker – Half-Time (Replacement) – Kelsey Wamhoff – Agenda Report #10 – that Kelsey Wamhoff be offered a probationary contract for the 2018/2019 school year as a School Social Worker (half-time) in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$56,779.00 (to be prorated).
 6. Employment of Teacher of Autistic Impaired – Off Site (Replacement) – Tracey McGrory – Agenda Report #11- that Tracey McGrory be offered a probationary contract for the 2018/2019 school year as a Speech Pathologist in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$66,189.00.
 7. Employment of Infant Toddler Teacher – (Replacement) – Kathleen Hucks- Agenda Report # 11a – that Kathleen Hucks be offered a probationary contract for the 2018/2019 school year as an Infant Toddler Teacher in accordance with the Master Agreement and the Policies and Practices of the Board at a salary of \$60,210.00.

The motion carried unanimously.

- b. Superintendent Appointments – President Kalling acknowledged that Heidi Emery and Allison Dorich have been employed as paraprofessionals. Both are replacement positions.

C. Information Items

1. Renewal of Transportation contract for Off-Site Programs – The per student rate one-way rate has increased by \$1.00 following a ten-year level rate of \$2.00.

Minutes-Regular Board Meeting of August 13, 2018

2. Renewal of contract with Lakeland Employee Assistance Services for All Berrien RESA Employees – Superintendent Ivers reported that the contract with Lakeland Employee Assistance Services has been renewed for the 2018-2019 school year.
3. BLC Remodeling Core Team Meeting Agenda, July 26, 2018 – Superintendent Ivers reported that the BLC remodeling project is progressing on schedule.
4. Camp Leo Staff Information – President Kalling acknowledged the additional staff employed for Camp Leo.

VII. Financial Matters

- A. Routine Bills – Scott Knoll reviewed the July bills prior to approval.

A motion was offered by Mrs. Holt and supported by Mrs. Smith that bills in the amount of \$661,272.54 be approved:

General Fund:	\$344,220.78
Special Education Fund:	\$303,478.26
Food Service Fund:	<u>\$13,573.50</u>
Grand Total:	\$661,272.54

The motion carried unanimously.

VIII. New Business

- A. General Administration

1. NEOLA Social Media Policies – Agenda Report #12

Board members reviewed the policies and noted that Galien should be removed from the Constituent Local District list in Bylaws 0100, other areas of the Bylaws were discussed.

Bylaw 0100 (Revised)
7540.04 Staff Technology Acceptable Use and Safety (Revised)
7540 Technology (Revised)
7544 Use of Social media (New)

Motion by Mrs. Bair and supported by Mrs. Smith that the revised/new bylaw and policies listed above be adopted and “laid on the table” for 30 days. Motion passed 4-1. Yes: Mrs. Kalling, Mrs. Bair, Mrs. Smith and Mrs. Momany. No: Mrs. Holt.

- B. Special Education

Minutes-Regular Board Meeting of August 13, 2018

IX. Presentations & Administrative Reports

A. NEOLA Social Media Policies – Kevin Clark, Director of Technology – the presentation took place prior to action on Agenda Report #12.

X. Hearing of Citizens Present – No citizens wished to be heard.

XI. Adjournment

There being no further business and no objection to adjournment, the meeting was adjourned at 10:57 a.m.

J. Allene Smith, Secretary