

PARENT ADVISORY COMMITTEE
BERRIEN REGIONAL EDUCATION SERVICE AGENCY

Proposed Minutes of April 16, 2019

PRESENT: Sarah Douglass (Bridgman), Mattie Book & Britney Martin (Buchanan), Charity Hackett (Eau Claire), Jackie VanHorn & Corie Siik (Lakeshore), Martina Ciccarelli (New Buffalo), Kevin Carter (Niles), Mindi Mach & Meghan Wooldridge (St. Joseph), Leah Dibble & Wendy Stainbrook (Watervliet), Autumn Poole & Susan Roth (Berrien RESA)

EXCUSED ABSENCE: Mary Duschek (Berrien Springs), Nicole Birmingham-Moersch (Bridgman), Sarah True (Niles)

ABSENT: Kandice Agee (Berrien Springs), Ellen Adams (Brandywine), Holly Pomranka (Brandywine), Melissa Blair (Coloma), Charles DeGraaf & Tia Shaw (Countryside), Donna Messinger (New Buffalo), Joyce Anderson & Michelle Stone (River)

- I. Call to order at 6:30 p.m. – Jackie Van Horn, PAC President

- II. Approval of minutes from January 15, 2019 meeting
 - A. Kevin Carter motioned for approval, seconded by Britney Martin. Motion carried.

- III. Special Education Update
 - A. Autumn Poole, PAC Liaison, Berrien RESA, reviewed the monitoring process that will be taking place district-wide in late April through May.
 - i. The process will be a collaborative effort with the local districts and will focus on Child Find and Discipline.
 - ii. Are there consistent themes throughout the county/Where are our needs?
 - B. Autumn presented a WNIT News video clip with interviews of RESA staff members, which highlighted the RESA PAC Annual Excellence in Education Award and this year's winner, Kathy Hickok.

IV. Correspondence/Announcements

- A. Festival of Families
 - i. We will need to have representatives from PAC at our table on Saturday, September 21, 2019.
- B. We will be voting for PAC Officers (President, Vice-President, Secretary) at the May PAC meeting.
 - i. If you would like to nominate a PAC member for an office, please contact Autumn with your nomination before our May meeting.
- C. Some PAC member terms will be expiring. RESA will be contacting schools to get renewals put onto district school board votes.
 - i. A reminder was given that attendance is a part of the PAC bylaws (excused vs. unexcused).
- D. The new 2019-2020 RESA PAC meeting schedule was introduced and handed out to members present.
- E. We would like to invite the district coordinators to our October, 2019 meeting.

V. Old Business

- A. Excellence in Education Awards Banquet
 - i. Discussion held regarding what went well and what could be improved upon. The RESA staff will look into recommendations for the Video Presentation.

VI. New Business

- A. Jackie Van Horn, PAC President and Michigan Alliance for Families Parent Mentor, presented a webinar for the PAC entitled – “Understanding Individualized Education Programs”, highlighting the importance of PLAAFP.
- B. Jackie Van Horn also announced two (2) upcoming training opportunities:
 - i. 5/7/19 – Presentation by Jessie Morton about changing personal stories.
 - ii. 5/31/19 – Presentation by Sally Burton-Hoyle: “Behavior is Communication.” Forty (40) spots are available and members are encouraged to sign up soon if interested.

VII. Adjournment

- A. Motion by Charity Hackett at 8:35 to adjourn the meeting, seconded by Wendy Stainbrook. Motion carried.